

**St. Matthias Vestry Minutes**  
**Meeting Date ~ November 20, 2011**

Approved as Presented

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Approved as Amended

Signed: *Gael Phaneuf* 12/18/2011

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**Present**

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Ron Lord, Rich Strom, Jeff Smith, Mike Hess, Bill Gibbs, Sue Kana,

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Michelle Thompson, Treasurer, Gael Phaneuf, Clerk

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**Absent**

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Jeff McCamley, Fr. Scott Campbell

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**Opening Devotion**

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Jeff Smith opened with a prayer. The devotional discussion centered on loving others. Stories were shared about the public's primarily generous reaction to the outreach for food at the grocery stores visited by the 40 Days community project teams.

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**Approval of Prior Month Minutes**

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- Meeting Minutes from October 23, 2011 – So moved, seconded and approved as presented.

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- Email vote approved November 3, 2011 – Negated (p.6 of the Vestry Packet)

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- Mike Hess reported the furnace bid was withdrawn and a new bid is being prepared. Bill Gibbs will analyze the new bid information and evaluate efficient furnaces. Bill and Mike will report back to the Vestry in December and a new motion will be voted on.

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**Treasurer's Report**

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- October 2011 Treasurer's narrative approved and received as presented.

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- October 2011 Financials approved and received as presented.

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- Michelle said plate and pledge has closed to \$13,000 below budget.

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- Ron Lord had a Financial Status Letter to the Congregation from Fr. Scott with comments by Michelle. The Vestry did not receive this letter for review. Copies were made and it was reviewed as Handout #1. After reading the letter and hearing Michelle's statement that the \$5,500 cuts were on track, it was determined a Vestry vote could be taken.

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- A motion was made, seconded and approved: The proposed letter of Financial Status to the Congregation is approved and Micky will be asked to send it out this week.

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**Warden Reports**

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**Sr. Warden's Report (verbal) with the Rector's Report (p.15-16 of the Vestry Packet)**

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Ron noted the following:

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- Thanks to 40 Days of Community leaders was well covered.

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- An interim organist is in place: Dan Oerlich will stay 3 months. Terry Newton will direct the choir in selecting Advent/Christmas music. It was noted that donated time may be needed for special Christmas musicians due to budget cuts.

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- Ron noted an error in last month's Vestry discussion of two members going off Vestry and being replaced by one. Ron stated he too is going off term, therefore, three Vestry members are going off and two will need replacement, bringing the count to six. Gael Phaneuf is also finishing the one-year Clerk term and a new Clerk will need to be recruited for 2012 as she is not available for another term.

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- 45 • Ron reported that the Bishop had asked Fr. Scott to be a Regional Missioner but
- 46 Scott declined because he is needed here to fulfill his responsibilities to St.
- 47 Matthias.
- 48 • At Fr. Scott's request, the leaders of the 40 Days of Community will be
- 49 approached to provide a review and evaluation of the outcome. The Strategic
- 50 Initiative Committee leaders will be asked for focused feedback for the
- 51 congregation by the Annual Meeting.
- 52 • The date of the Annual Meeting is January 22, 2012. Per the Treasurer, " the
- 53 missional budget presentation will be created from the line item budget."
- 54 • Ron stated another meeting for budget should be held. For planning purposes the
- 55 suggested first cut is by December 15<sup>th</sup> .
- 56 • Youth Group: Bill Clewe reported that the Youth Group is moving to a small
- 57 group model and the next three years will be building years. Bill said that the YG
- 58 will decorate the church for Advent. Since this has been a parish wide effort in
- 59 the past, Ron will further clarify the plans for decorating and/or pizza this year.
- 60 • Ron stated he will be traveling in the next week but he is readily available via
- 61 email or cell phone.
- 62 • In Ron's absence either Mike Hess or Sue Kana will introduce Tom Anthony on
- 63 November 27<sup>th</sup> as the guest speaker from Tri-Lakes Chapel.
- 64 • The Rector's salary review and performance package guidelines need to be
- 65 reviewed.
- 66 • It was noted that Fr. Scott hopes to return to the office December 1<sup>st</sup>.

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68 **Jr. Warden's Report (p. 17 of the Vestry Packet)**

- 69 • The Jr. Warden's Report was reviewed and the accomplishments noted. Rich
- 70 Strom thanked the people involved in the ceiling redo and informed the Vestry
- 71 that Roger Rayburn was a key person in completing the project.
- 72 • Mike Hess will have arm tendon surgery for a long standing problem next week.
- 73 • Mike requested a motion to add to the Vestry Working Policies the Capital
- 74 Reserve Fund criteria received and reviewed as a Handout.
- 75 • A motion was made, seconded and approved: To add The Vestry Policy for
- 76 Capital Reserve Fund to the Vestry Working Policies.
- 77 • Mike will send all the Vestry Working Policies to the Vestry members via email
- 78 since they are not well known.

79 Note: A reference copy of the Vestry Working Policies (3pgs) marked as

80 Handout #2 will be kept with these minutes in the permanent record binder.

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82 **Strategic Initiative Group Reports**

83 Regaining Biblical Stewardship

84 Connecting with the TL Community

85 Revitalizing Worship \* (p.18 of the Vestry Packet)

- 86 • Mike Hess is working with Jeff McCamley to incorporate their work/ideas
- 87 regarding a greeter program.

88 Renewing Community within St. Matthias/Sharing the Joy

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93 **No Boy Scout Troop 8 Report**  
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95 **Next Meeting**  
96 December 18, 2011  
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98 **Scheduled Devotion Leader for December**  
99 Jeff McCamley  
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101 **Closing Prayer:**  
102 Ron closed with prayer.  
103 The meeting was adjourned at 12:50 PM.